



P.O. Box 2217 • Albany, NY 12220 • (800) ARTS.N.ED • WWW.NYSAAE.ORG

**New York State Alliance for Arts Education
ANNUAL SCHOOL SUPERINTENDENT RECOGNITION FOR ARTS EDUCATION LEADERSHIP**

Nomination packets must be sent to NYSSAE postmarked by October 30, 2009.

Believing that the influence of school superintendents is a major factor in improving arts education in school systems across the state, NYSAAE presents this recognition award to a New York State school district superintendent who demonstrates outstanding support for and commitment to high-quality sequential arts education programs in their schools.

This is one way of recognizing an exceptional school superintendent and to attract public attention to school-based arts education. Only full-time school superintendents who are currently in their positions will be considered. Individuals holding titles of assistant or associate superintendent do not qualify. The Alliance will recognize one school superintendent chosen from the nominations submitted.

Nominated superintendents will have incorporated the arts into the district's education reform efforts by implementing the New York State Learning Standards for the Arts across all grade levels throughout the district, developing local curriculum and policies on arts in education programming and assessing the effectiveness of all programs.

PLEASE NOTE, ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.

The Alliance will notify the school superintendent receiving this recognition in late December 2009. Formal recognition will be given at the 2010 winter conference of the New York State Council of School Superintendents.



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LEADERSHIP**

NOMINATION FORM
Nomination Postmark Deadline: **October 30, 2009**

SCHOOL SUPERINTENDENT INFORMATION

Name: _____ Title: _____
District Name: _____ Telephone: _____
Address: _____ Fax: _____
City/State/ZIP: _____ E-Mail: _____

NOMINATOR INFORMATION

Name: _____ Telephone: _____
Address: _____ Fax: _____
City/State/ZIP: _____ E-Mail: _____

DISTRICT MEDIA RELATIONS INFORMATION

Contact Name: _____ Telephone: _____
Address: _____ Fax: _____
City/State/ZIP: _____ E-Mail: _____

SIGNATURES

Nominator's Name and Title

School Board President's Name

Nominator's Signature

School Board President's Signature



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APPLICATION REQUIREMENT
Additional support material may be attached.

Submission Format

- **Use Times New Roman font in 12 point size.**
- **Submit eight (5) copies of completed application, including support materials.**
- **Label each portion of the application listed in the Nominations Checklist (page 4).**
- **All materials submitted should be single sided and unstapled.**
- **No binders, binding materials or sheet protectors, please.**

Narrative Questions

Each narrative question must be answered separately on its own sheet of paper, totaling no more than one full page, or ten pages total of narrative answers. Provide evidence of the following:

1. Significant support of the development of arts programming in the district's schools. This should include exemplary programs of standards-based sequential, curriculum-based arts education and include curriculum offerings in the arts disciplines (visual arts, dance, music, and theatre).
2. Support for Arts in Education programming as an important and visible component of district-wide programming and policies.
3. Recognition of the arts as an important component of raising standards in all seven standards areas.
4. Collaboration with community arts and cultural resources throughout the district.
5. An ongoing focus on advocacy for the arts and for arts in education programming.
6. Financial support for the arts and arts in education throughout the district.
7. Equitable access to instructional programs in the arts throughout the school district.
8. Appropriate administrative and instructional support, including ongoing professional development for all staff.
9. The Superintendent's leadership qualities, including district management, rapport with teachers, parents, students, etc.
10. Examples and methods used by the district to assess student outcomes.

Letters of Support

Applications must include the following letters of support:

- A letter from the nominator of the school superintendent in which a rationale is put forth for submitting the nomination, as well as a description of the superintendent's efforts, addressing each of the above questions.
- At least one letter of support from each of the following: a parent, board member, and a staff member from the district.
- At least one letter of support from a practitioner in arts education (teachers and supervisors) from the district.
- At least two letters of support from at least two arts collaborators from outside the school district (teaching artists and/or heads of cultural organizations).



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NOMINATIONS CHECKLIST

ONLY COMPLETE NOMINATIONS PACKETS FOR SCHOOL SUPERINTENDENTS WHO MEET THE REVIEW CRITERIA WILL BE CONSIDERED.

This nomination follows the submission format (found on page 3) and includes the following material:

- Completed Annual School Superintendent Arts Education Leadership Recognition Nomination Form, verified and signed by nominator and School Board President
- Resume of nominated school superintendent
- Narrative
- A letter from the nominator of the school superintendent in which a rationale is put forth for submitting the nomination
- At least one letter of support from a parent
- At least one letter of support from a board member
- At least one letter of support from a staff member from the district
- At least one letter of support from practitioners in arts education (teachers and supervisors) from the district
- At least two letters of support from arts collaborators from outside the school district (teaching artists and/or cultural organizations)

All nomination materials must be postmarked no later than October 30th and sent to:

**Annual School Superintendent Recognition for Arts Education Leadership
New York State Alliance for Arts Education
PO Box 2217
Albany, NY 12220**

**1-800-ARTS-N-ED
christine@nysaae.org**